

**Smithton Public Library District
Draft Personnel Committee Meeting Agenda
Thursday, April 18, 2024, 6:30 pm
109 S Main St
Smithton, IL 62285**

1. Call to order / Roll call

2. New Business

2.1 Personnel Pay for FY2025 Budget (July 1, 2024 to June 30, 2025) for Hourly Employees / DISCUSSION & APPROVAL

Consider a recess to hold a closed session to discuss matters pertaining to individual personnel (5 ILCS 120/2 (C)(1)), if needed.

2.2 Director's Salary / DISCUSSION & APPROVAL

Consider a recess to hold a closed session to discuss matters pertaining to individual personnel (5 ILCS 120/2 (C)(1)), if needed.

2.3 Bookkeeper Job Description (possible edit to the employee handbook), Advertisement and Hiring Process / DISCUSSION & APPROVAL

3. Adjournment